

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

Please complete in typescript, or in bold black capitals.

Company Name in full	Counselling Rooms CIC Ltd
Company Number	07711530
Year Ending	31.07.2013

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

During our second year the company's turnover was £14,207 and we registered a loss of £66.

We had an average of 13 counsellors renting a space every month, and in addition to their normal work, they offered a total of 170 reduced rate sessions during this time, to clients on low incomes or means-tested benefits. As a reduced rate session equates to a discount of £20 per hour on the normal cost of a session, we calculate a financial benefit from that of £20 x 170 = £3,400, which as an organisation we have contributed to the local community over the year. Therefore the value of our social contribution equates to just under 24% of our turnover.

Our board remained with the same four members and during the year we focused on improving our governance and working to become more financially robust. We continued to develop our marketing by developing our brand and logo, and improving our profile using social media and local marketing opportunities. We also successfully applied to be accredited as a Living Wage Employer.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company’s stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

We have two groups of stakeholders. Firstly the counsellors who rent space from us and work from our premises. We continued to pursue the strategy developed in consultation with them at the Strategic Visioning day in our first year, focusing on marketing our services to potential clients. One of our counsellors is a permanent member of the board who is able to represent their views at board meetings and bring up any issues that they may wish to be discussed.

Our other stakeholders are clients who attend counselling sessions at our premises. We have consulted them via a feedback form that is offered to all clients who have used our service. These are collected and reviewed by the board annually. Feedback received in our first year was consistently positive, with many clients commenting that choice of counsellor, accessible location and affordable cost were key factors for them.

(If applicable, please just state “A social audit report covering these points is attached”).

PART 3 – DIRECTORS’ REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, “There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director’s loss of office, which require to be disclosed” (See example with full notes). If no remuneration was received you must state that “no remuneration was received” below.

Information on directors' remuneration is given in note 2 to the financial statements. There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for directors' loss of office, which require to be disclosed.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

(N.B. Please enclose a cheque for £15 payable to Companies House)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed

Date

Office held (tick as appropriate) Director Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Telephone	
DX Number	DX Exchange

When you have completed and signed the form, please send it to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG